



Sangeet Natak Akademi

(an autonomous body in the Ministry
of Culture, Govt of India)

Rabindra Bhavan, 35 Ferozeshah Road
New Delhi - 110 001

CORRIGENDUM

In reference to Akademi's advertisement no. EN 47/23 published in Employment News 22-28 February 2020, it is clarified that the remuneration for the post of **Director (Kathak Kendra)** and **Director (JNMDA)** may be corrected to read as Rs. 67700-208700 (Level-11) with usual allowances instead of consolidated Rs. 50000/- per month. Other terms & condition will remain same and may be accessed at Akademi's website www.sangeetnatak.gov.in. The applications for the said posts may now be submitted to the Akademi **within 15 days of issue of this corrigendum.**

Deputy Secretary (Administration)

Sangeet Natak Akademi

New Delhi

EN 50/44

davp 09114/11/0011/1920



(Autonomous Body of Ministry of Culture, Govt of India)
Rabindra Bhavan, 35 Feroze Shah Road, New Delhi

VACANCY CIRCULAR

Sub: Inviting applications for appointment of Director (Kathak Kendra), New Delhi & Director (JNMDA), Imphal Group 'A' Non Ministerial – Regarding.

Applications are invited from willing and eligible candidates for filling up the following two posts on contract basis as detailed below:

Post Code	Name of the Post	Scale of Pay	Mode of recruitment
KK-1	Director, (Group 'A' Non Ministerial) Kathak Kendra, New Delhi – (a National Institute of Kathak Dance and a Constituent Unit of Sangeet Natak Akademi), 2, San Martin Marg, Chanakyapuri, New Delhi	PB3 - Rs.15600-39100 + Rs.6600 Grade Pay (Level 11 Pay Matrix Rs. 67700-208700.	On Contract Basis
JNMDA-2	Director , (Group 'A' Non Ministerial) Jawaharlal Nehru Manipur Dance Academy (JNMDA), (Constituent Unit of Sangeet Natak Akademi) D.M. College Road, Khuyathong, Imphal-795001(Manipur)	PB3 - Rs.15600-39100 + Rs.6600 Grade Pay (Level 11 Pay Matrix Rs. 67700- 208700	On Contract Basis

2. Details of educational and other qualifications in respect of above posts are available at Annexure-I and format of application at Annexure-II. Applications received after the due date or incomplete application in any respect or those not accompanied with the requisite information/documents as called for or required, will not be considered/entertained and may be rejected. Envelope super scribed as “ **Application to the post of (indicate the name of post applied for)** ” may be addressed to the Secretary, Sangeet Natak Akademi, Rabindra Bhavan, 35 Feroze Shah Road, New Delhi.

3. The Akademi reserves the right to reject any / or all applications or cancel the proceedings / recruitment at any time without assigning any reason thereof.

Deputy Secretary (Admn.)

Annexure-I

Educational and other qualifications for both the posts of Director, Kathak Kendra, Delhi, and Director, JNMDA, Imphal

Post Code KK-1 : Director (Kathak Kendra),
Group 'A' Non Ministerial
Scale of Pay PB3 Rs.15600-39100 + Rs.6600 Grade Pay
(Pay Matrix, Level-11 - Rs.67700-208700)

Age: Between 40-50 years.
(Relaxable by 5 yrs in case of persons employed in Central Govt./ State Govt./autonomous body. Age also relaxable upto 5 years in case of SC/ST candidates.)

Educational and other qualifications:

- (a) Post Graduate Degree preferably in humanities/social science/music/dance/drama.
- (b) Understanding and knowledge of the performing arts as performer/writer/producer.
- (c) Experience in formulating, planning and administering of projects/ schemes dealing with performing arts specially in Kathak dance, and classical music.
- (d) Knowledge of government rules and regulations.

Post Code JNMDA-2 Director (JNMDA),
Group 'A' Non Ministerial
Scale of Pay PB3 Rs.15600-39100 + Rs.6600 Grade
Pay (Pay Matrix Level-11, Rs.67700-208700)

Age: Between 40-50 years.
(Relaxable by 5 yrs in case of persons employed in Central Govt./ State Govt./autonomous body. Age also relaxable upto 5 years in case of SC/ST candidates.)

Educational and other qualifications:

- (a) Post Graduate Degree preferably in humanities/social science/music/dance/drama.
- (b) Understanding and knowledge of the performing arts as performer/writer/producer.
- (c) Experience in formulating, planning and administering of projects/ schemes dealing with performing arts specially in Manipuri dance and music.
- (d) Knowledge of government rules and regulations

Other conditions for filling up of these posts

In case of persons employed in Central Govt./State Govt./UTs/Universities/recognized Institutions, Public Sector Undertaking and Autonomous Body etc., application(s) are required to be submitted through proper channel in respect of willing and suitable officer(s) along with their bio-data in the prescribed proforma (Annexure-II), together with:

- (i) Up-to-date ACR Dossiers (attested copy of each page for the last 05 years);
- (ii) Vigilance clearance and Integrity Certificate;
- (iii) Statement showing major/minor penalties imposed on the candidate during the last ten years, if any (to be signed by an Officer not below the rank of Deputy Secretary to the Government of India or equivalent);
- (iv) Application(s) should reach the Secretary, Sangeet Natak Akademi, Rabindra Bhavan, 35 Feroze Shah Road, New Delhi-110001. The pay of the officer(s) selected on contract basis will be regulated in accordance with the Department of Personnel & Training's O.M. No.6/8/2009-Estt.(Pay.II) dated 17 June 2010 as amended from time to time.

The applications received after the last date or incomplete in any respect or those not accompanied by the information/documents as mentioned above, will not be considered/entertained.

Affix Passport size
latest photograph

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name (in Block Letters)	
2. Postal Address:	
3. Date of Birth (In Christian era)	
4.(i) Date of entry into service	
(ii) Date of retirement under Central/State Government Rules	
5. Educational Qualifications	
6. Whether Educational and other qualifications required for the post are satisfied. (if any qualifications has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications / Experience required as mentioned in the advertisement/ vacancy circular	Qualifications /experience posses by the officer.
Essential	
A) Post Graduate Degree preferably in humanities/social science/ music/ dance/ drama	
B) Understanding and knowledge of performing arts as performers/writer/ producer	
(c) Experience	
A. For Director, Kathak Kendra, New Delhi Experience in formulating, planning and administering of projects/ schemes dealing with performing arts specially in Kathak Dance: A(i) Knowledge of Government Rules and Regulations.	
B. For Director, JNMDA, Imphal Experience in formulating and administering of projects/schemes dealing with performing arts specially in Manipur dance and music. B(i) Knowledge of Government Rules and Regulations.	

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Qualifications and work experience of the post.	
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7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Level of post held on regular basis	Nature of duties (in details) highlighting experience required for the post applied for

*Important: Pay-band and Grade- Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Level of post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band , Grade Pay or Level of Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, Grade Pay or Level Pay drawn under ACP/MACP scheme.	From	To

8. Nature of present employment Adhoc or Temporary or Quasi-Permanent or Permanent.			
9. In case the present employment is held on deputation/contact basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contact	c) Name of the present office/ organization to which the applicant belongs	d) Name of the post of pay of the post held in substantive capacity in the present organization.
<p>Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent/Department alongwith Vigilance Clearance and Integrity Certificate.</p> <p>Note: Information under Column No.9(c) & (d) above must be given in all cases where person is holding a post on deputation basis outside the cadre/organization but still maintaining a lien in his parent cadre/organization.</p>			

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details	
11. Additional details about present employment: Please state whether working under (indicate the	

name of your employer against relevant column)		
a) Central Government b) State Government c) Autonomous Organization d) Universities e) Government Undertakings/PSUs f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14. Total emoluments per month now drawn		
Basic Pay	Level	Total Emoluments
15. In case of the applicant belongs to an Organization which is not following the Central Government Pay-Scale, the latest salary slip issued by the Organization showing the following details may be enclosed:		
Basic Pay with Scale of Pay and rate of increment	Dearness pay/interim relief/other/Allowances etc. (with break-up details)	Total Emoluments
16.A Additional information, if any relevant to the post you applied for in support or you suitability for the post (This among other things may provide with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ advertisement Note: Enclose the a separate sheet, if the space is insufficient)		
16.B Achievements: The candidate are requested to indicate information with regard to; (i) Research publication and report and special project. (ii) Awards/Scholarships/Official Appreciation. (iii) Patents registered in own name or achieved for the organization. (iv) Affiliation with the professional bodies/Institution /societies and; (v) Any research/innovative measure involving official recognition;		

(vi) any other Information (Note: Enclose the a separate sheet, if the space is insufficient)	
17. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Qualifications/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material facts having a bearing on my selection has been suppressed/withheld.

(Signature of the Candidate)

Address _____

Date _____

Certification by the Employer/Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. H/she will be relieved immediately.

2. **Also certified that;**

- i) There no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____.
- ii) His/Her integrity is certified.
- iii) His/Her Photo-copies of C.R. Dossier for the last five years duly attested by the Competent Authority is enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)