

AMENDED DRAFT RESERVATION ROSTER FOR PROMOTION
(as on 20.11.2015)

(Observations if any, may be intimated to the Administration Section)

INDEX

GROUP "A"

S.No.	Name of Post	Sanctioned strength	Revised pay Scale	Page No.
1	Deputy Secretary (Admn)	1	PB-3 Rs.15600-39100 + Rs.6600/- grade pay	3
2	Deputy Secretary (CDN)	1	PB-3 Rs.15600-39100 + Rs.6600/- grade pay	4
3	Documentation Officer	1	PB-3 Rs.15600-39100+Rs.5400/- grade pay	5
4	Assistant Director (OL)	1	PB-3 Rs.15600-39100 + Rs.5400/- grade pay	6
Total posts in the Group		4		

GROUP "B"

S.No.	Name of Post	Sanctioned strength	Revised Pay Scale	Page No.
1	Account Officer	1	PB-2 Rs.9300-34800 +Rs.4800/- grade pay	7
2	Section Officer	5	PB-2 Rs.9300-34800 +Rs.4800/- grade pay	8-9
3	Technical Officer (Film)	1	PB-2 Rs.9300-34800 +Rs.4600/- grade pay	10
4	Technical Officer (Sound Recording)	1	PB-2 Rs.9300-34800 +Rs.4600/- grade pay	11
5	Asstt Library & Information Officer	1	PB-2 Rs.9300-34800 +Rs.4600/- grade pay	12
7	Recording Engineer	1	PB-2 Rs.9300-34800 +Rs.4600/- grade pay	13

8	Cameraman	1	PB-2 Rs.9300-34800 +Rs.4200/- grade pay	14
9	Computer Operator	1	PB-2 Rs.9300-34800 +Rs.4200/- grade pay	15
10	Assistant (Ministerial)	5	PB-2 Rs.9300-34800 +Rs.4200/- grade pay	16-17
11	Stenographer (English)	3	PB-2 Rs.9300-34800 +Rs.4200/- grade pay	18
Total posts in the Group		20		

GROUP "C"

S.No.	Name of Post	Sanctioned strength	Revised Pay Scale	Page No.
1	Senior Clerk	8	PB-1 Rs.5200-20200 + Rs.2400/- grade pay	19-22
2	Junior Clerk cum Typist	1	PB-1 Rs.5200-20200 + Rs.1900/- grade pay	21-23
Total posts in the Group		9		

GROUP "D"

S.No.	Name of Post	Sanctioned strength	Revised Pay Scale	Page No.
1	Dark Room & Studio Attendant + Library Attendant+ Daftry+ Museum Attendant	1+2+4+1	PB-1 Rs.5200-20200 + Rs.1800/- grade pay	24-25
Total posts in the Group		8		

Name of the Post : Deputy Secretary (Admn)
 Group : A
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-3 Rs.15600-39100+Rs.6600/-
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		Sh N.G. Chanda	--	17.7.2001 (ad-hoc)	--	Retired on 30.4.2002	
		Sh D. Dasgupta	--	12.8.2002	--	retired on 30.9.2009	
1.	UR	Sh. B.B. Chugh	UR	30.12.2005	--	Presently posted at his substantive office	
REPLACEMENT							
		Smt. Trilochan Bhatia	-	11.07.2008 (ad-hoc),	--	regularized to the post of D.S.(CDN.) w.e.f 15.5.2009	
2.		Shri J C Chawla		15.5.2009 (D.S.) 26.11.2009 (D.S.(A) adhoc		Retired on 30.11.2009	

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	1	1	-	-	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	1	1	-	-	-

Name of the Post : Deputy Secretary (CDN.)
 Group : A
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-3 Rs.15600-39100+Rs.6600/-)
 Mode of Recruitment : Promotion failing which by DR (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	UR	Sh. D. Dasgupta	UR	8.11.1996	--	Transferred to DS (Admn) on 12.8.2002	
REPLACEMENT							
		Sh J.C. Chawla	--	15.5.2009	--	11.7.2008 (adhoc) Retired on 30.11.2009	
2.	UR	Smt. T. Bhatia	UR	15.5.2009	--	11.7.2008 (adhoc)	
3.	UR						

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	2	2	-	-	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	2	2	-	-	-

Name of the Post : Documentation Officer
 Group : A
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-3 Rs.15600-39100+Rs.5400 grade pay
 Mode of Recruitment : Promotion failing which by DR (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Sh Rajat Ganguly	UR	12.1.1996	--	Voluntary retired on 6.1.2006	
REPLACEMENT							
2.	UR	Sh P. Joseph Dharia Raj	OBC	13.1.2006	OBC	Appointed as DS (Docu) on 28.5.2009	
3.	UR						

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	2	1	-	1	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	1	1	-	-
Total	2	2	1	1	-

Name of the Post : Assistant Director (OL)
 Group : A
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-3 Rs.15600-39100+Rs.5400/-
 Mode of Recruitment : By Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Smt Sushil Jain	UR	16.8.2001	--	Existing post Hindi Officer in the scale of Rs.6500-10500 nomenclature change as AD(OL) and also upgraded to Rs.7500-12000 w.e.f. 11.2.2003 and revised to PB-3	Retired w.e.f. 31.3.2015
REPLACEMENT							
2.	UR						

Summary

Category	Ideal	Existing	Surplus	Short-fall	Vacant
UR	1		-	-	1 (presently filled up on contract basis)
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	1	-	-	-	1

Name of the Post : Accounts Officer
 Group : A
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4800
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Sh N.N. Bajaj	UR	8.11.1996	--	Retired on 30.11.2002	
REPLACEMENT							
2.	UR	Sh B.B. Chugh	UR	7.8.2001		Promoted as DS(Admn) on 30.12.2005	
3.	UR	Smt Trilochan Bhatia	UR	13.1.2006	--	Promoted as DS(Admn.) on 11.7.2008 (adhoc) regularized on 15.5.2009	

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	3	3	-	-	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	3	3	-	-	-

Name of the Post : Section Officer
 Group : B
 Sanctioned Strength : 05 (Five)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4800/-
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
 PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	UR	Sh N.G. Chanda	UR	1.11.1988	--	Promoted as DS(Admn) on 17.7.2001	
2	UR	Sh R.C. Gautam(KK)	UR	1.7.1992	--	Retired on 31.7.1997	
3	UR	Smt Saroj Pandey	UR	8.11.1996	--	Retired on 30.11.2000	
4	UR	Smt Tarlochan Bhatia	UR	8.11.1996	--	Promoted as AO on 13.1.2006.	
5	UR	Sh J.C. Chawla	UR	8.11.1996	--	Promoted as OSD on 22.3.2006	
REPLACEMENT							
6	UR	Smt Sushma Tandon (KK)	UR	1.10.1999	--	Promoted as AO on adhoc w.e.f 11.7.2008	
7	SC	Smt Urmil Dhingra	UR	7.8.2001	--	Vol. Rtd on 1.9.2005	
8	UR	Sh P.K. Shukla	UR	7.8.2001	--	Promoted as Deputy Secretary w.e.f. 21.6.2012 on ad hoc basis	

9	UR	Smt Meena Johri	UR	28.4.2006		Promoted from Stenographer to Section Officer .
10	UR	Sh B.C. Pant	UR	28.4.2006		Promoted from Asstt. To Section Officer , Retired on 30.11.2008
11	UR	Sh J.C. Fangu	UR	24.11.2009		Promoted from Asstt to Section office on 22.7.2008 (ad hoc) Retired on 28.2.2010
12	UR	Smt Vinodi Sharma	SC	24.11.2009		Promoted from Asstt to Section Officer on 22.7.2008 (ad hoc)
13	UR	Smt Janak Rani	UR	17.11.2012		Promoted from Stenographer to Section Officer on 22.7.2008 on ad-hoc
14	ST					

Summary

Category	Ideal	Existing	Surplus	Short-fall	Vacant
UR	12	12	-	-	-
SC	1	1	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	13	13	-	-	-

Name of the Post : Technical Officer (Film)
 Group : B
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4600/-
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Sh R.S. Malhotra	UR	1.6.1979	--	Retd. on 30.11.2000	
REPLACEMENT							
2.	UR	Shri Sanjay Kumar	UR	26.6.2006 (regular)	--	24.6.2005 (on adhoc)	

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	2	2	-	-	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	2	2	-	-	-

Name of the Post : Technical Officer (Sound Recording)
 Group : B
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4600/-
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVE D FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATIO N UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Sh Dilip Kumar	UR	7.6.1984	--	Vol Rtd on 30.4.1999	
REPLACEMENT							
2.	UR	Smt Anita Jain	UR	24.7.2000	--	Rtd. On 31.5.2006	
3.	UR	Sh Ragesh Kr Pandey	UR	22.8.2008			
4.	UR						

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	3	3	-	-	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	3	3	-	-	-

Name of the Post : Assistant Library & Information Officer
 Group : B
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4600/-
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Smt Swatantra Bogra	UR	23.6.1989	--	Officiated as LIO and then promoted as LIO on adhoc w.e.f.30.6.2010	
REPLACEMENT							
2.	UR	Smt. Sneha lata	UR	12.6.2014	--		

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	2	2	-	-	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	2	2	-	-	-

Name of the Post : Recording Engineer
 Group : B
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4200/-
 Mode of Recruitment : Promotion failing which by DR (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Smt Anita Jain	UR	31.3.1989	--	Promoted as Tech Officer(Sound Recd) on 24.7.2000	
REPLACEMENT							
2.	UR	Sh Ragesh Kr Pandey	UR	17.7.2000	--	Promoted as TO on 22.8.2008	
REPLACEMENT							
3.	UR	Sh. Rajesh Gaur (DR)	UR	2.3.2015			

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	3	3	-	-	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	3	3	-	-	-

Name of the Post : Cameraman
 Group : B
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4200/-
 Mode of Recruitment : Promotion failing which by DR (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	UR	Sh I.J.Gandhi	UR	8.4.1988		Expired on 11.6.2003	
REPLACEMENT							
		Sh Srinivasa Rao	--	20.4.2005	--	On contract upto 19.4.2006	
2.	UR	Shri J Mahendiran	UR	10.06.2013		Terminated on 8 August 2014	
3.	UR						

Summary

Category	Ideal	Existing	Surplus	Short-fall	Vacant
UR	2	2	-	-	1
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	2	2	-	-	-

Name of the Post : Computer Operator
 Group : B
 Sanctioned Strength : 01 (One)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4200/-)
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Ms. Prakash Tata Anand	ST	28.9.1990		Promoted as ADO on 19.1.06 (adhoc) regularized on 24.6.2010	
REPLACEMENT							
2.							

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	1	-	-	1	-
SC	-	-	-	-	-
ST	-	1	1	-	-
OBC	-	-	-	-	-
Total	1	1	-	-	-

Name of the Post : Assistant
 Group : B
 Sanctioned Strength : 6(PRO)+5(DR)=11 (UP TO 12.09.2005)* (2 posts abolished on 12.9.2005): 11-2=9 (PRO:5, DR:4)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4600/-
 Mode of Recruitment : Promotion - 50% DR-50% (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Sh B.S. Adhikari	UR	22.10.1986		Retired on 20.9.1997	
2	UR	Sh B.C. Pant	UR	31.7.1987	--	Promoted as SO on 28.4.2006	
3	UR	Shri Jagdish Chand Fangu	UR	31.7.1987		Promoted as SO on 24.11.2009	
4	UR	Sh Nandan Singh	UR	5.12.1988	--	Retired on 30.6.2007	
5	UR	Smt. Asha Srivatava	UR	28.9.1990		Dismissed from service	
6	UR	Smt. Vinod Arora	UR	8.11.1996		Retired on 31.11.2013	
REPLACEMENT							
7	SC	Smt Vinodi	SC	10.9.2002	SC	Promoted as SO on 24.11.2009	
8	UR	Sh K.S. Pillai	UR	23.6.2005	--		

REPLACEMENT W.E.F FROM 12.09.2005 IN THE RATIO OF 5(PRO) :4(DR)							
9	UR	Smt. R. Hema	UR	29.4.2006			
10	UR	Sh Sandeep Gandhi	UR	29.4.2006	--		
11	UR	Shri Rakesh Batra	UR	18.12.2006 22.12.2010	--		
12	UR	Smt, Lalita Bajaj	UR	8.1.2014		Retired on October 2015	
13	UR	Smt. Urvashi Chopra	UR	01.04.2014			
REPLACEMENT							
14	ST	Shri Om Prakash	SC	01.04.2014			
15	UR	Smt. Amarjit Kaur	UR	01.04.2014		Retired on 31.5.2015	
16	UR	Smt. Sarla Jaswal	UR	19.12.2014			
17	UR						

Summary

Category	Ideal	Existing	Surplus	Short-fall	Advertised
UR	14	14	-	-	-
SC	1	2	1	-	-
ST	1	-	-	1	-
OBC	-	-	-	-	-
Total	16	16	1	1	-

Name of the Post : Stenographer (English)
 Group : B
 Sanctioned Strength : 03 (three)
 Pay Scale : PB-2 Rs.9300-34800+Rs.4200/-
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Smt Janak Rani	UR	19.9.1984	--	Promoted as S.O. on 24.11.2009 On ad hoc basis	
2	UR	Smt Parveen Anand	UR	8.11.1996	--		
3	UR	Smt Sreelatha Nair	UR	8.11.1996	--		
		Smt Shashibala Budhiraja		16.03.2000		Back to Kendra in December 2012	
REPLACEMENT							
4	UR	Smt. Jaishree Chandhok	UR	1.4.2014			
5	UR	Smt. Babita	SC	1.4.2014			

Summary

Category	Ideal	Existing	Surplus	Short-fall	Vacant
UR	5	4	-	1	-
SC	-	1	1	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	5	5	1	1	-

Name of the Post : Senior Clerk
 Group : C
 Sanctioned Strength : 17 (Seventeen)
 Pay Scale : PB-1 Rs.5200-20200+Rs.2400/-
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Sh K.S. Pillai	UR	21.6.1985	--	Promoted as Assistant on 23.6.2005	
2	UR	Smt Prem Sharma	UR	20.2.1989	--	Retd. on 30.9.2006.	
3	UR	Smt. Sarla Jaswal	UR	28.9.1990	--	Promoted as Assistant (ad-hoc) against her own post w.e.f 5.08.2010	
4	UR	Shr Anil Goyal	UR	28.9.1990	--	Promoted as Assistant (contract) on 18.10.07 Regularized on 23.9.2011	
5	UR	Sh Yash Paul	UR	28.9.1990	--	Promoted as Project Asstt. w.e.f.11.6.08 (on contract basis at Tvm, and later on promoted as Project Assistant against his own post w.e.f 5.08.2010	

6	UR	Sh Harish Kumar	UR	30.12.1994	--	Promoted to the post of Assistant against his own post w.e. f5.08.2010	
7	SC	Sh Mool Chand	SC	8.11.1996	SC	Promoted as Asstt. on adhoc basis and retired on 30.6.10	
8	UR	Smt Kiran Ahuja	UR	8.11.1996	--	Promoted as Assistant on 1.4.2014 on adhoc basis	
REPLACEMENT							
9	UR	Shri Om Prakash	SC	3.5.2006		Promoted as Asstt. on adhoc basis w.e.f. 21.12.2010.	
10	UR	Shri Manohar Lal	UR	3.5.2006		Promoted as Assistant on 1.4.2014 on adhoc basis	
11	UR	Shri Deepak Joshi	UR	3.5.2006		Appointed as Project Assistant on Contract basis at NEC, Guwahati w.e.f. 22.7.2008. Promoted as Assistant on adhoc basis w.e.f. 1.4.2014	

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12	UR	Smt. Rani Kain	SC	3.5.2006		Promoted as Assistant on 1.4.2014 on adhoc basis	
13	UR	Sh. R.N. Mishra	UR	16.10.2007		Promoted as Assistant on 1.4.2014 on adhoc basis	
14	ST	Sh. Dilip Kr. Buswala	SC	27.1.2015 (regularized)	SC		
15		Shri Jagat Ram*		21.6.2012 on adhoc basis			
16		Shri Gopi Chand*		21.5.2012 on Ad-hoc basis			
17		Shri Kirpal Singh*		21.6.2012 on Ad-hoc basis			
18		Shri Jaideep Gandhi*		21.6.2012 on Ad-hoc basis			
19		Sh. M.S. Rao*		7.1.2014 on adhoc basis			
20		Sh. Lal Singh*		1.4.2014 on adhoc basis			
21		Sh. Devender Rai*		1.4.2014 on adhoc basis			
22		Sh. Sanjay Baloni*		1.4.2014 on adhoc basis			
23		Shri Surya Rao*		1.4.2014 on adhoc basis			
24		Sh. Raghunathan Pillai*		1.4.2014 on adhoc basis			

25		Sh. Surrender Singh*		1.4.2014 on adhoc basis			
26		Sh. Mohan Singh*		1.4.2014 on adhoc basis			
27		Sh. Har Singh Manral*		1.4.2014 on adhoc basis			
28		Sh. Narayan Singh Bora*		1.4.2014 on adhoc basis			
29		Sh. Rahul Kumar*		1.4.2014 on adhoc basis			
30							

(*) ad-hoc

Summary

Category	Ideal	Existing	Surplus	Short-fall	Vacant
UR	12	10	-	2	-
SC	1	4	3	-	-
ST	1	-	-	1	-
OBC	-	-	-	-	-
Total	14	14	3	3	-

Name of the Post : Junior Clerk cum Typist
 Group : C
 Sanctioned Strength : DR= 6 + Pro = 1
 Pay Scale : PB-1 Rs.5200-20200+Rs.2400/-
 Mode of Recruitment : Promotion (**Reservation roster – post based effective from 02.07.1997 onward**)
PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	UR	Sh Shankar Singh	UR	20.3.2009		20.3.2008 (contract) Expired on 2.3.2012	
REPLACEMENT							

Summary

Category	Ideal	Existing	Surplus	Short-fall	Vacant
UR	1	1	-	-	-
SC	-	-	-	-	-
ST	-	-	-	-	-
OBC	-	-	-	-	-
Total	1	1	-	-	-

NAME OF THE CADRE/ POST: Dark Room & Studio Attendant + Library Attendant + Daftry + Museum Attendant

(1) (2) (4) (1)

GROUP: D

SANCTIONED STRENGTH: 1+2+4+1=8

PAY SCALE: 2610-65-3300-70-4000 (PB-1 Rs.5200-20200+Rs.1800/-)

MODE OF RECRUITMENT: PROMOTION

PERCENTAGE OF RESERVATION: 15%SC & 7.5%ST

ROSTER POINT NO.	RESERVED FOR SC/ST	NAME OF THE PERSON	(WHETHER SC/ST)	DATE OF PROMOTION	RESERVATION UTILISED BY SC/ST	REMARKS	SIGNATURE OF APPOINTING AUTHORITY
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	UR	Sh Banwari Lal Dark Room Atte.	SC	1.2.1979	SC	Expired on 23.6.2005	
2	UR	Sh Jaya Datt Pandey Lib. Attendant	UR	28.10.1986	--	Retired on 30.6.2007	
3	UR	Sh Ramesh Chand Daftry	SC	28.10.1986	--	Retired on 31.7.2008	
4	UR	Sh Govind Ballabh Pant Daftry	UR	28.10.1986	--	Retired on 30.9.2001	
5	UR	Sh Narendra Ballabh Pant Daftry	UR	28.10.1986	--	Retired on 31.5.2015	
6	UR	Sh Lallan Mahto Daftry	ST	7.6.1995	ST		
7	SC	Sh Inder Singh Mus. Attendant	SC	7.6.1995	--	Lib. Attendant on 23.1.2002	
8	UR	Smt Shakuntala Rani Lib. Attendant	SC	7.6.1995	SC	Retired on 31.7.2001	
REPLACEMENT							

9	UR	Sh Dilip Buswala Daftry	SC	23.1.2002	SC	Promoted as Jr. clerk w.e.f. 31.5.2006	
10	UR	Sh Tika Ram Sharma Muse. Attendant	UR	23.1.2002	--		
11	UR	Sh Jagat Ram Daftry	UR	16.8.2005	--	Promoted as Jr. Clerk w.e.f. 20.3.2008	
12	UR	Sh P.Surya Rao Daftry	SC	31.5.2006	SC	Promoted as Jr. Clerk w.e.f. 23.12.2009 30.9.09 (ad hoc)	
13	UR	Sh. Rahul Kumar Attendant Against the post of Daftary	SC	25.01.2002		Designated as Jr. clerk cum typist w.e.f. 29.03.2012	
		Sh. Narvir Singh Archive Attendant				On contractual basis (against the post of DRA)	
		Shri Arjun Attendant				On contractual basis (against the post of Daftary)	

Summary

Category	Ideal	Existing	Surplus	Short-fall	Vacant
UR	12	5	-	7	-
SC	1	7	6	-	-
ST	-	1	1	-	-
OBC	-	-	-	-	-
Total	13	13	7	7	-

POST – BASED ROSTER

APPENDIX TO ANNEXURE – III

Ref. GOI, Deptt. Of Per. & Trg. OM No.36012/2/96-Estt. (res), dated 02.07.1997
Model Roster for Promotion for cadre strength to 13 posts

REPLACEMENT NO.

Cadre Strength	Initial Rectt.	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th	13 th
01	UR	UR	UR	UR	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST
02	UR	UR	UR	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST	
03	UR	UR	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST		
04	UR	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST			
05	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST				
06	UR	SC	UR	UR	UR	UR	UR	UR	ST					
07	SC	UR	UR	UR	UR	UR	UR	ST						
08	UR	UR	UR	UR	UR	UR	ST							
09	UR	UR	UR	UR	UR	ST								
10	UR	RU	UR	UR	ST									
11	UR	UR	UR	ST										
12	UR	UR	ST											
13	UR	ST												

- NOTE :
- For cadres of 2 to 13 posts, the roster is to be read from entry 1 under column Cadre Strength till the last post and then horizontally till the last entry in the horizontal row, i.e. like “L”.
 - All the posts of a cadre are to be earmarked for the categories shown under column Initial PROMOTION. While initial filling up will be by the earmarked category, the replacement against any of the post in the cadre shall by rotation as shown horizontally against the last post of the cadre.
 - The relevant rotation by the indicated reserved category could be skipped over if it leads to more than 50% representation of reserved category.

