

**GUIDELINES & CHARGES FOR BOOKING OF MEGDOOT THEATER- I OR III**

1. The hiring charges for Meghdoot Theatre I (without Light, Sound & Genset) and Meghdoot III is as per the following categories:

- i) From Fellows of the Akademi (per day)- Rs. 30,000/- plus GST
- ii) From Awardees of the Akademi (per day)- Rs. 40,000/- plus GST
- iii) From Commercial, NGO or Others (per day)- Rs. 50,000/- plus GST

The above rates are inclusive of minimum light equipments to be provided to the above categories of Artists/institutions as per their requirements by SNA. However, all sound equipments will have to be arranged by the concerned artists/institutions.

Apart from the above Rs. 25000/- refundable security deposit is also required to be submitted by all Artists/organizations, which will be refunded after completion of the programme after adjusting any losses etc. (if any).

2. All applications should be accompanied with the requisite fee along with security deposit by way of NEFT/Cheque/DD in favor of Secretary Sangeet Natak Akademi.
3. All applications for hiring of space in Meghdoot Theatre should reach the office of Secretary, at least 02 months in advance.
4. The number of hoarding and places for mounting will be decided with the prior approval of the Akademi.
5. Applicant organizations/individuals will have to ensure that all properties and stage props are fire proof.
6. Smoking consumption of liquor, drinks and eatables, carrying of firearms weapons, briefcases, transistors, handbags etc will not be allowed within the premises.
7. Any performance, resulting in harm or injury to any artists/audience will be the personal responsibility of the individual/organization and Sangeet Natak Akademi will bear no responsibility what so ever for the mishap.
8. Open fire and fire crackers on stage will not be permitted.
9. Sale of commercial item or products will not be allowed. Related material such as books, CDs etc will allowed only after taking prior permission of the Akademi.

10. Fixing of nails, tacks, tapes, posters, etc. on any of the walls and stage area will be strictly prohibited.
11. The permission to use the Meghdoot Theatres will not confer any right on the individual/organization to claim any damages in what so ever manner Sangeet Natak Akademi.
12. The permission granted to any individual/organization can be cancelled at any given time at the discretion of the Sangeet Natak Akademi. In such cases all fees paid will be refunded without any interest within 07 working days of intimation.
13. Refunded security deposit will be returned within 07 working days of completion of the event/programme subject to inspection by the Akademi officials. Any damages to the stage/fixtures/fittings etc. will be final and binding.
14. All aspects of the programme viz. Stage, backstage, security, light & Sound, refreshments etc. will have to be arranged by the individual/organization
15. All mandatory requisite permissions from the Govt department's viz. NDMC, Police, Fire department, Entertainment office etc. as mandated under rules will have to be obtained by the individual/organization themselves.
16. In the event of cancellation of the programme by the Artist/Institution/Organization, amount of 25% will be deducted from the maintenance charges paid in advance to Sangeet Natak Akademi.
17. In the event of any dispute relating to the booking of Meghdoot Theatre, decision of the Chairman, Sangeet Natak Akademi will be final and binding on all parties.

**ALSO THERE IS A NEED TO PREVENT SPREAD OF COVID-19.**

Hence following points may please be followed before and after each programme at Meghdoot by the hiring agency:

1. Proper Sanitization of Meghdoot before and after the programme.
2. Must maintain social distancing i.e. distance of 6 feet.
3. Wearing of Mask should be mandatory.
4. Hand sanitization of all audience
5. Temperature Checking
6. Capacity should be half of the Auditorium i.e. 100 & 50 respectively.

### **Certificate**

I hereby confirm that I have gone through the guidelines for booking of Meghdoot Theatres as brought out above and confirm that the same will be followed, failing which appropriate action can be taken by Sangeet Natak Akademi against me or the organization as deemed fit.

Place:

Station:

Signature:

Name:

Individual/Secy/President/Chairman

Seal of the organisation